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23 APR 1968

MINUTES

DD/S STAFF MEETING

16 April 1968 - 1030 Hours

*DD/S Meetings
(Minutes)*

1. Present were Messrs. Coffey, Meloon, [REDACTED], Richardson, [REDACTED], Echols, Wattles, [REDACTED]. [REDACTED] was present for item No. 2 only.

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2. The DD/S

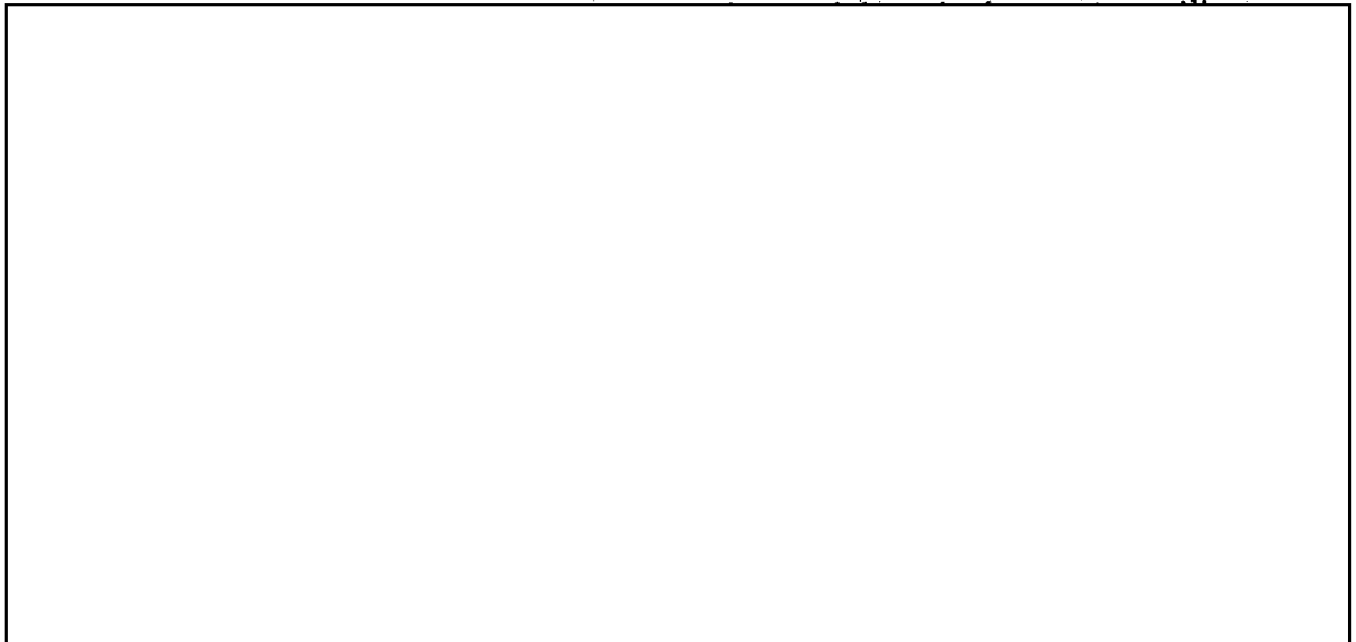
Mr. Coffey presented a Retirement Medallion, a Retirement Certificate and a letter of appreciation from the Director to [REDACTED] who is retiring from the Support Services Staff after 25 years of service with the Federal Government.

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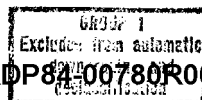
3. Reduction in Overseas Strength - BALPA

Mr. Echols discussed a memorandum from Colonel White which had been distributed to each of the Office Heads pertaining to the BALPA exercise. The memorandum stresses the controls, records, and reporting requirements neces-

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b. Mr. Wattles:

Nine of nineteen clericals interviewed for Saigon duty did not meet requirements. Some were not yet 21 years of age and others could not type. Mr. Coffey indicated that Mr. Bannerman had made it quite clear that those suggested for Vietnam duty meet the basic requirements and be properly screened before being recommended to the Office of Personnel by the offices involved.

The Chairman of the Civil Service Commission has sent a letter to some agencies asking for comments on draft deferment. The indication is that very few deferments will be requested. Our Director is in favor of a conservative policy with regard to deferments but feels that he must deal on a case-by-case basis with each case as it arises. We now have 125 employees with deferments. Of these 57 are 26 years old or younger. Others such as NSA are in the same position as the Agency. Mr. Coffey indicated that Colonel White says he will consider deferment only if a strong case can be made.

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e. Mr. Richardson:

So far only one candidate has been considered for the annual Congressional Fellowship. This is a 10-month's tour which begins in November with orientation on a lesser assignment for four months

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followed by four months with a member of the Senate. Mr. Richardson thought Colonel White may eventually have to draft a candidate.

The DD/I has abolished its liaison activity for which it had been the focal point with other agencies for CIA contacts. Mr. Richardson thought that confusion can result if we do not have a central control point.



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g. Mr. Meloon:



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6. The meeting adjourned at 1115 hours.



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Special Planning Assistant to the
Deputy Director for Support

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